



Friday, 7 December 2012

HARBOUR COMMITTEE

A meeting of **Harbour Committee** will be held on

Monday, 17 December 2012

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,
Torquay, TQ1 3DR

Members of the Committee

Councillor Amil	Councillor McPhail
Councillor Baldrey	Councillor James
Councillor Ellery	Mayor Oliver
Councillor Faulkner (J)	Councillor Richards
Councillor Hytche	

External Advisors

Mr Buckpitt, Capt. Curtis, Ms Hayes and Mr Jennings

Working for a healthy, prosperous and happy Bay

For information relating to this meeting or to request a copy in another format or language please contact:

Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR
01803 207026

Email: governance.support@torbay.gov.uk

(i)
THE MJ
2010
Achievement Awards
COMMENDED

HARBOUR COMMITTEE AGENDA

1. **Apologies**
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 1 - 4)
To confirm as a correct record the Minutes of the meeting of the Committee held on 17 September 2012.
3. **Declarations of interest**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent items**
To consider any other items that the Chairman decides are urgent.
5. **Appointment of External Advisor** Verbal
To approve the recommendation for appointment of an External Advisor by the Harbour Appointments Sub-Committee.
6. **Blue Sea Food** (Pages 5 - 11)
Consideration of renewal of landlord's consent.
7. **Harbour and Marine Services Budget Setting and Harbour Charges** (Pages 12 - 43)
To consider a report which provides Members with the opportunity to consider the Harbour and Marine Service Budget Setting and Harbour Charges to be levied by Tor Bay Harbour Authority.

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| 8. | Port marine Safety Code - Annual Compliance Audit
To consider a report which provides Members with details of the annual Port Marine Safety Code compliance audit undertaken for the Council, as the Harbour Authority, by Nicholsons Risk Management Ltd. | (Pages 44 -
75) |
| 9. | Torquay/Paignton and Brixham Harbour Liaison Forums
To note the minutes of the Torquay/Paignton and Brixham Harbour Liaison Forums. | To Follow |
| 10. | Quarterly Budget Monitoring
For members to consider the quarterly Budget Monitoring Report. | (Pages 76 -
86) |
| 11. | Annual Harbour Users Survey
For members to consider the results of the Annual Harbour Users Survey. | (Pages 87 -
100) |
| 12. | Performance Report
To monitor the performance of the Harbour and Marine Services Business unit (SPAR.Net). | To Follow |
| 13. | Tor Bay Harbour Policy Statement for Local Port Services (biennial 2012)
For members to approve the Tor Bay Policy Statement for Local Port Services (LPS) (biennial – 2012). | (Pages 101 -
106) |